



LONG LAKE FIRE RESCUE

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Long Lake Fire-Rescue posts a new full time EMS-Fire Management position

Long Lake Township located 10 minutes west of Traverse City, Michigan is one of the nation's top tourist destinations with year-round, four seasons recreation. With a large 2,860-acre lake in the middle of our 36 square mile township, proximity to Lake Michigan, Grand Traverse bay, state, and national parks, we see a large population influx in the spring, summer and fall. Our airport's non-stop service from major airports around the country caters to a large influx of seasonal visitors.

Long Lake Township is a bedroom community that is rapidly growing and expected to exceed a population of 11,000 in the coming census. As such, Long Lake Township Fire-Rescue is constantly expanding to care for the health, safety, and well-being of our community. Voters recently approved a property tax millage to support the construction of a new emergency services station and to migrate from a non-transporting Medical First Responder licensure to begin providing Advanced Life Support transporting service. As such, we are committed to starting an all-new ALS transporting service in 2021 and looking for an experienced, energetic leader to start-up and direct this full-time ALS service.

The ideal candidate will be a self-starter experienced with planning, development, and execution of operational EMS plans, strong human resources experience, motivated to form a high-performance EMS organization. Preferably this individual will have significant experience in the ongoing day-to-day managerial experience in all facets of an EMS organization within the fire service. This candidate shall have a thorough knowledge and understanding of EMS billing practices. This candidate conducts training and supervision of ALS staff to ensure delivery of consistent high-quality care; develops policies and procedures; organizes, coordinates, and evaluates all functions of the ambulance service; represents the department at local and regional meetings; prepares and manages the budget; overall responsibility for clinical care, staffing, program planning, maintenance of vehicles, and equipment.

Knowledge, Skills, and Abilities for this position Include, but NOT limited to:

- Associates Degree in related field or related experience
- Must possess at all times a current Michigan Paramedic license, CPR card, and all Northwest Regional Medical Control required programs and certifications including PALS, ACLS and PHTLS or ITLS, and a valid driver license with valid auto insurance.
- Paramedic Instructor/ Coordinator preferred
- Must have proficiency in all ambulance apparatus.
- Knowledge and experience in working with word processing/data entry.
- Ability to work with minimum supervision and to be a self-starter.
- Scheduling flexibility.
- Strong interpersonal skills to interact effectively with the public and other agencies.
- Appropriate communication skills that support quality patient care and confidentially encourage co-workers necessary to maintain a quality organization.
- Adhere to all Policies and Procedures as printed Long Lake Fire-Rescue manual.

If you are looking for a challenging career opportunity to start and maintain an ALS service, we would like to hear from you. Complete the online Long Lake Township Fire-Rescue application and forward your resume, credentials, EMS experience, and letter of qualification to chief@longlaketownship.com for consideration.